

Vacancy Announcement

Vacancy: 02

Job Context: Social Assistance and Rehabilitation for the Physically Vulnerable (SARPV) is a non- government, non-profit, Bangladeshi organization providing lifesaving nutrition support to the FDMN Rohingya people of Cox's Bazar under its integrated nutrition programme. As part of Nutrition interventions in support with WFP & UNICEF, SARPV is working for the treatment and prevention of malnutrition among under 5 children, adolescent, pregnant & lactating women in Rohingya community.

Job Responsibilities:

A) Screening, detection of SAM/MAM, malnourished PLW and referral mechanism:

- Supervision and monitoring of full anthropometric assessment at field level and ensuring proper admission-discharge criteria being followed for all the children and PLW, monitoring & referral of SAM / MAM / BSFP points and ensuring their admission.
- Ensure that edema checking and nutrition messaging are done properly.
- Ensure quality Rapid assessment of PLW is done properly at the field level.
- Ensuring that they are running all activities according to established protocols and standards given by UNICEF & WFP.

B) Ensure SBCC component of the Programme is in place:

- Ensure cooking demonstration session is being effective in the household level for newly admitted beneficiaries.
- Ensure appropriate IEC materials are used by the CNV in community level MTMSG session
- Ensure regular age appropriate IYCF messaging in community.
- Ensure good quality of nutrition education session with appropriate IEC materials used by health educators at the center by making dynamic plans of cascading efficient message at the community level.

C) Quality control of the Program:

- Ensure the implementation and follow up of standard protocols in the community level assessment.

- Ensure that any instant critical issue of the field is taken care of from the technical point of view.
- Ensure and monitoring of Support Group Meeting regularly at field level.
- Ensure monthly and regular basis IFA distribution and Adolescent sessions among targeted group in the camps avoiding duplication.
- Make monthly plans of CNP supervisors for ensuring 100% coverage of beneficiaries in the whole camps.
- Make sure that effective and fruitful home visits are done by CNP and CNP supervisor.
- Ensure the Cleanliness & hygiene maintenance in the household level.
- Ensure proper official etiquette management and empathetic attitude with beneficiaries.
- Make sure every data and information related to beneficiaries are recorded and calculated properly.
- Ensure good collaboration with Site supervisor for making the program more fruitful.

D) Report/Analysis:

- Prepare monthly target and activities plan for thyself and outreach staffs if necessary.
- Submission of daily outreach reports to the program through assigned M&E Officers.
- Prepare and submission of Monthly Statistical and analytical Report regarding outreach activities to the Site Supervisor
- Report any kind of problem to the PM.
- Make sure that daily, weekly and monthly record of beneficiaries (admissions, cured, defaulters, death, transfer, gain of weight, length of stay, etc.) is in place and give attention to cases which need special care with the assistance of center supervisor.
- Be responsible for all reporting activities regarding nutrition center and outreach in the absence of site supervisor.

E) Coordination and collaborations:

- Work in close collaboration and coordination with UNHCR & WFP field staffs and give timely feedback on going activities through PM.
- Collaboration and coordination with respective CIC (Camp in Charge) office.
- Collaboration and coordination with other stakeholders at field level.
- Ensure good coordination with majhis, local leaders and Imams.

- Active participation to and supervision of the community mobilization and awareness sessions among the local population.
- Ensure monthly coordination meeting of SARPV field staffs at the Camp level.
- Attend weekly/biweekly/monthly meeting at Ukhiya/Cox's Bazar office with PM regularly if needed.

Education, Experience and basic requirement:

1. Masters/Bachelor's degree in Nutrition and Food Science or relevant subjects.
2. 1 years of work experience in Nutrition, especially in refugee context.
3. Good computer and report writing skills are required
4. Strong written and verbal communication skills in English is required

Employment Status: Contractual till 31st October 2023 (Renewable based on fund availability)

Job Location: Cox's Bazar District

Salary: 50,000/- BDT

APPLY PROCEDURE:

If the candidates feel that their qualification, exposure and experience match our requirements, and they are willing to commit to our values and are sympathetic to our beliefs then please send your complete and submit CV at given below address before the closing date. The interview session is expected to take place in the shortest time after the application deadline. Only shortlisted candidates will be contacted for the further selection process.

Address to CV Drop: SARPV Cox's Bazar Office, Rabber Dam Road, Cox's Bazar

Application deadline: 15 October 2023