



## Vacancy Announcement

**Position Name:** Physiotherapist

**Vacancy:** 3

**Job Context:** Social Assistance and Rehabilitation for the Physically Vulnerable (SARPV) is a non-government, non-political, Bangladeshi organization under its Health & Nutrition program providing lifesaving health & nutrition support to the displaced people arriving from the Rakhine state of Myanmar and the host community people of Cox's Bazar.

As part of its Health & Nutrition interventions in support with Concern Worldwide, SARPV will implement multi-sectoral PRM project titled “**Delivering Health, Nutrition and Livelihood, and Protection services for Rohingya Refugees and vulnerable host communities in Cox's Bazar, Bangladesh**” from November 2020.

### **Job purpose:**

The main purpose to assist patients in rehabilitating physical problems caused by illness, injury, disability or aging, through treatment. The responsibilities of Physiotherapists include planning treatments, reviewing recovery and conducting therapeutic exercises with patients. Have to take care of the cerebral palsy Management with subjective & objective assessment. Have to ensure the physical therapy, Medical therapy or other device management.

### **Liases with:**

SARPV projects operating in the same areas, for mutual support and activity integration, towards collective multi-sectoral impact on nutrition outcomes of the target households.

### **JOB RESPONSIBILITIES:**

Have to take care of the cerebral palsy Management with subjective & objective assessment ensuring with the physical therapy, Medical therapy or other device management.

#### **1. Planning and Implementation:**

Take care of the Rickets/Club Foot (age group 2 month to 20 years) patients through the management with subjective assessment & Objective assessment. Develop one file for each patient for treatment procedure where all the details will be elaborated. Including follow up schedule and if necessary nutrition, medicine should be included as assistive support. If may need to shortlist the patients who might need surgery.

- Follow by Rickets Assessment file
- Follow up other disability patients
- Analysis Rickets/Club Foot patients
- Club Foot Treatment and Management

#### **a) Plan of Treatment:**

- Nutrition Advice
- Calcium supplementary foot
- Calcium Tablet
- Brace (If needed)
- Post Surgical Follow Up- Until cure

**b) Adult patients/ Treatment:**

- Developing SOAP Note
- Selected PT-Pain Management
- Stroke Management and Rehabilitations procedure after stroke
- Post Traumatic
- Surgical Patients
- Physical Therapy and Electro Therapy
- Medicine- (If Needed), Bracing, Referral System.

**2. Project Implementation**

- Collaborate with patient doctors for referrals, notes and medical history
- Review and evaluate patient through tests, movements, and conversation
- Create and implement treatment care plans tailored to each patient's needs
- Establish patient goals and benchmarks
- Ensuring at least two days weekly meet with Doctors and refer theoretical patient to our center.
- Ensuring visit plan develop, Case study, Patients follow up report.
- Data entry in the cryptomedic, monthly report submit.
- Discuss patient's goalposts with physicians, surgeons, and healthcare team
- Schedule exercises and therapies for patients
- Observe and review patient progress
- Assist and demonstrate proper stretches, techniques, exercise moves, and equipment uses
- Educate patient family members, caretakers, or close friends on the patient's treatment plan
- Recommend specialists to patients who need additional medical attention
- Document patient medical progress and treatment; record notes to update medical conditions
- Help patients with musculoskeletal disorders resulting from illness, injury, disability or ageing to improve their quality of life through implementation of treatment programs using manual therapy (such as massage), therapeutic exercise, electrotherapy, and lifestyle training.
- Collaborate with patient's doctor for referrals, notes, medical history and updates, review and evaluate patient through tests, movements, and conversation.

- Create and implement treatment care plans tailored to each patient's needs and establish patient goals and benchmarks.
- Discuss patients' goalposts with patients' physicians, surgeons, and healthcare team and schedule exercises and therapies for the patient.
- Promotion and maintenance of health care in the mission, including the prevention of health hazards, for mission staff On-going learning and development.
- Identifies plans and maintains the clinic's medical materials, supplies and equipment requirements and raises requisitions accordingly.
- Arranges medical appointments and examinations for mission personnel and updates monthly medical reports.
- Liaises with the Procurement Section and Supply Section to establish essential contracts for the mission.
- Assists in providing medical support during evacuation and repatriation including advising evacuees on the requirements for evacuation and/or escorts patients if needed.
- Concludes or closes medical evacuation files to enable staff members to submit claims.
- Assists with arrangements for the deceased.
- Assists with the development of logistical plans to support field satellite clinics.
- Assists with designing and implementing medical outreach programmes for mission personnel.
- Plans and organizes preventive medical fairs.
- Draws and implements duty roster for clinic personnel.
- Performs medical briefing for incoming staff and conducts first aid training.
- Performs other duties as required.

### **3. Coordination**

- Conduct community sensitization meetings with leaders and influential persons to ensure buy in and beneficiaries trust and willingness to participate in the project
- Liaise with other Concern project field teams to ensure integration of all projects within SARPV for smooth operation and mutual support.

### **4. Human Resource Management**

- Monitor performance of Health and Nutrition Promoters in the field and ensure timely performance development reviews for each of them.
- Ensure the welfare, safety and security of the Health and Nutrition Promoters in liaison with HR and Nutrition Officer.
- Ensure an enabling, friendly, collaborative and professional working culture within the project team, and adherence to Concern policies and procedures.

### **5. Monitoring and Evaluation.**

- Participate in regular team meetings to discuss activity progress and learning.
- Work with Nutrition Officer to identify and address implementation bottlenecks.
- Support MEAL team in data collection for surveys and evaluations.

- Ensure that the feedback mechanism for accountability to staff and beneficiaries is operational in the project areas.

#### 6. **Additional Roles**

- Promote and ensure compliance with the requirements of SARPV HR policies, SARPV Code of Conduct and its associated policies and Core Humanitarian Standards of Accountability to ensure protection to programme beneficiaries.
- Perform other duties assigned by Nutrition Officer or Assistant Project Coordinator

**Employment Status:** Contractual, until 31<sup>st</sup> August 2021 (renewable)

#### **Educational Requirements:**

- Bachelor of Science (BSc) in physiotherapy

**Experience Requirements:** Minimum 1 year work experience as physiotherapist.

#### **Additional Requirements:**

- Pro- active with an ability to think analytically
- Results oriented team player with excellent planning and organizational skills
- Ability to solve problems with good decision making skills
- Acts to inspire others by clearly articulating and demonstrating good values
- Nurtures a productive, motivating and responsive environment to develop a team
- Ability to work in challenging environments.

**Job Location:** Ukhiya of Cox's Bazar district.

**Salary:** Monthly Gross salary 50,000/- Taka

#### **Compensation & Other Benefits:**

- 2 days weekly holiday
- 2 Festival bonus
- Gratuity-1 month on gross salary yearly
- 5% PF contribution from organization
- Boishakhi allowance 5% on gross salary
- Local transport, mobile call charge and others allowance will be applicable as per organization's policy.

**Apply procedure:** If the candidates feel that their qualification, exposure and experience matches with our requirements, and they are willing to commit to our values and are sympathetic to our beliefs then please send your complete and updated CV to [career.sarpv@gmail.com](mailto:career.sarpv@gmail.com) on or before the closing date. Please mention only the "**Position Name**" as the subject of the e-mail. Interviews are expected to take place in a shortest time after the application deadline. Only shortlisted candidates will be contacted for the further selection process.

**Application deadline:** 12 November 2020

**Organization Information:** Social Assistance and Rehabilitation for the Physically Vulnerable (SARPV) is devoted to work for the most underprivileged and marginalized vulnerable groups of the society for their socioeconomic development to transform them as productive human resource with a dignified lifestyle. People with Disability are the prime focus of our every work. Along with the disability issue SARPV is also intervening in various sensitive issues like poverty eradication, educational support, health service providing, establishing rights, climate change and DRM, skill development to integrate the vulnerable groups in the mainstream of society those who are leading life with uncertainty in the society.